

**RIO DE JANEIRO LAW SCHOOL OF
FUNDAÇÃO GETULIO VARGAS**



**GRADUATE PROGRAM REGULATIONS
DEGREE COURSE IN LAW AND REGULATION (*STRICTO
SENSU*)**

**RIO DE JANEIRO
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TABLE OF CONTENTS

CHAPTER I – INITIAL PROVISIONS AND PURPOSES	3
CHAPTER II – ADMINISTRATIVE ORGANIZATION AND ITS REGIME	3
CHAPTER III – THE BOARD	3
CHAPTER IV – PROGRAM COORDINATION	4
CHAPTER V – GRADUATE COMMISSION	6
CHAPTER VI – PPGD SECRETARIAT	7
CHAPTER VII – FACULTY	8
CHAPTER VIII – PROFESSORS ACCREDITATION AND REACCREDITATION SYSTEM	9
CHAPTER IX – ACADEMIC STRUCTURE	12
CHAPTER X – STRUCTURE OF THE MASTER'S DEGREE COURSE	12
CHAPTER XI – STRUCTURE OF THE PhD DEGREE COURSE	14
CHAPTER XII – EVALUATION	16
CHAPTER XIII – ADVISING PROFESSOR	16
CHAPTER XIV – SELECTION EXAMINATION	19
CHAPTER XV – ENROLLMENT AND SUSPENSION	19
CHAPTER XVI – QUALIFICATION EXAM	22
CHAPTER XVII – THESIS AND DISSERTATION: GENERAL PROCEDURES	25
CHAPTER XVIII – ANTI-PLAGIARISM POLICY	27
CHAPTER XIX – THESIS PRESENTATION	27
CHAPTER XX – DISSERTATION DEFENSE	28
CHAPTER XXI – SCHOLARSHIP AND OTHER FINANCIAL SUPPORT	29
CHAPTER XXII - TRANSFER OF CREDITS	39
CHAPTER XXIII - DISQUALIFICATION	39
CHAPTER XXIV - POST-PhD RESEARCH	40
CHAPTER XXV - ALUMNI FOLLOW-UP POLICY	42
CHAPTER XXVI - PROGRAM SELF-ASSESSMENT	43
CHAPTER XXVII - GENERAL PROVISIONS	46
ANNEX I – PPGD MANDATORY AND ELECTIVE DISCIPLINES	47
ANNEX II – TERM OF ORIGINALITY	49
STATEMENT	49

GRADUATE PROGRAM REGULATIONS
DEGREE COURSE IN LAW AND REGULATION
(*STRICTO SENSU*)

CHAPTER I – INITIAL PROVISIONS AND PURPOSES

Clause 1. The purpose of the Graduate Program in Law (PPGD) of the Rio de Janeiro Law School of Fundação Getulio Vargas – FGV Rio Law is to:

- I. Promote in-depth scientific and teaching training for researchers, professors, and professionals in the field of Law;
- II. Develop systematic studies and advanced research on problems of Law, determined by their field and lines of research;
- III. Encourage scientific production based on the projects of the professors and students, as well as the preparation of papers resulting from theses and dissertations; and
- IV. Encourage actions that facilitate the exchange with national and international institutions related to the production of knowledge.

Clause 2. The Graduate Program in Law at FGV Rio Law consists of the Academic Master's and Academic PhD degree courses, both focused on Law and Regulation.

Sole paragraph. The Law and Regulation field is structured around the following lines of research:

- a) Regulatory Governance, Institutions, and Justice;
- b) Economy, Intervention, and Regulatory Strategies.

CHAPTER II – ADMINISTRATIVE ORGANIZATION AND ITS REGIME

Clause 3. FGV Rio Law PPGD will be administered by the Board, the Graduate Commission, and the Coordination.

CHAPTER III – THE BOARD

Clause 4. The Board is composed of all permanent professors of the PPGD, including its Coordinator, and of two (2) representatives of the student body, one of whom is a master's degree student and the other a PhD candidate.

Paragraph one. Student representatives must be students duly enrolled in the PPGD and will be elected by their peers for a term of two (2) years of office with the Board.

Paragraph two. Each of the members of the Board will be entitled to one vote in the resolutions.

Clause 5. It is incumbent upon the Board to:

- I. Define the policy, planning, and monitoring of the program activities;
- II. Approve amendments to the PPGD Regulations;
- III. Resolve on the creation, extinction, or division of lines of research;
- IV. Annually appoint the commission for selection of the PPGD candidates, defining the schedule and general guidelines for the selection process;
- V. Approve agreements in connection with the PPGD;
- VI. Propose the acquisition of a collection for the library;
- VII. Prepare a proposal to amend the specific rules of the Program, forwarding it for consideration and approval by FGV Rio Law School Management;
- VIII. Propose the necessary measures for the integration of the Degree Graduate Program (*Stricto Sensu*) with the undergraduate education and research;
- IX. Propose and evaluate the accreditation of new professors to the PPGD;
- X. Resolve on canceling the accreditation or changing the status of PPGD professors;
- XI. Appoint the members of the Graduate Commission, approve, and, provided that it is reasonable, reanalyze the decisions;
- XII. Prepare resolutions, after approval by the absolute majority of its members, on the topics for which it is responsible;
- XIII. Resolve on carrying out post-PhD studies with the PPGD; and
- XIV. Speak on topics of general interest to the PPGD.

Clause 6. The Board will hold regular bimonthly meetings and extraordinary meetings at the call of the Program Coordinator or the Graduate Commission, on its own initiative or at the request of the absolute majority of its members.

Sole paragraph. The minimum quorum for the board meeting is the absolute majority of its members, provided that the simple majority of those present is necessary for decision-making, except in the explicit cases provided for in these Regulations.

CHAPTER IV – PROGRAM COORDINATION

Clause 7. The Program Coordination, the executive body that coordinates, supervises, and monitors its activities, is carried out by a Coordinator appointed by FGV Rio Law School Management, and may also count on the participation of an Assistant Academic Coordinator.

Sole paragraph. The Coordinator will be appointed by FGV Rio Law School Management. The Assistant Academic Coordinator will have a term of office of two (2) years and may be reappointed.

Clause 8. It is incumbent upon the Program Coordinator to:

- I. Call and preside over the meetings of the Board;
- II. Implement the resolutions of the Board within the limits of its attributions;
- III. Participate in the Commission regarding Scholarships, Exemption from Payment for Institutional Research Support, directly or by means of a representative appointed from among the members of the PPGD permanent faculty;
- IV. Represent the Program before authorities, official bodies, and Fundação Getúlio Vargas;
- V. Guide, coordinate, and supervise the activities of the PPGD, as well as forward the decisions of its management bodies to the competent bodies;
- VI. Ensure compliance with these Regulations and the other rules in force at Fundação Getúlio Vargas;
- VII. Prepare the class schedule, the activities, and the academic calendar;
- VIII. Comply and provide compliance, within the scope of the PPGD, with the legislation and rules issued by the competent bodies;
- IX. Prepare, within the terms set by the competent bodies, the report on the PPGD activities;
- X. Submit the accreditation of new professors, including visiting professors, to FGV Rio Law School Management;
- XI. Make, together with FGV Rio Law School Management, *ad referendum* decisions of the Board whenever necessary and if it is impossible for it to meet in time;
- XII. Approve the decisions related to the granting of exemptions from payment and scholarships;
- XIII. Decide on institutional support for PPGD students;
- XIV. Approve the results of the selection processes presented by the respective Commissions;
- XV. Define the productivity and performance criteria for professors of the PPGD;
- XVI. Collaborate with the Assessment Committee (CPA) in the process of evaluating PPGD professors;
- XVII. Carry out the other activities assigned to it by FGV Rio Law School Management;
- XVIII. Indicate and define the activities and attributions of the Assistant Academic Coordinator, if any, and even delegate the attributions defined in this clause, except those defined in items IX, XI, XII, XIV, XV, and XVII;
- XIX. Prepare amendments to the PPGD Regulations; and
- XX. Approve the inclusion or exclusion of disciplines.

Sole paragraph. The Assistant Coordinator should preferably be a professor of the Permanent Body of the PPGD, who will perform his/her functions for a term of two (2) years, renewal being permitted.

Clause 9. It is incumbent upon the Assistant Academic Coordinator to:

- I. Replace the Coordinator in his/her absences and impediments;
- II. Perform the tasks assigned to it by the PPGD Coordinator;
- III. Support and facilitate the execution of academic activities of the Program students; and
- IV. Provide academic support and advice to the Program Coordinator.

CHAPTER V – GRADUATE COMMISSION

Clause 10. The Graduate Commission, the body that executes the decisions of the Board, will be composed of three professors from the permanent faculty of the PPGD, provided that one of its members must necessarily be part of the PPGD Coordination, and an assistant.

Paragraph one. The members of the Commission will be appointed by the Board, upon a decision of the absolute majority of its members.

Paragraph two. The members of the Commission will have a term of office of two (2) years, renewal being permitted.

Clause 11. The Graduate Commission will meet when necessary, preferably once a month, and will report all its decisions to the Board, which may review them within the limits of its attributions.

Paragraph one. The minutes will include the issues discussed, the outcome of the resolutions, and the positions of each member.

Paragraph two. The minimum quorum for the Commission meeting is the absolute majority of its members.

Clause 12. It is incumbent upon the Graduate Commission to:

- I. Assist other PPGD bodies within the limits of its attributions;
- II. Propose changes to the internal regulations of the PPGD to the Coordination;
- III. Approve the appointment of advising professors and, when appropriate, joint advisors;
- IV. Approve the results of the qualification exams;
- V. Approve the examinations of the thesis and dissertation of the PPGD students, always listening to the advising professor;

- VI. Approve the results of the thesis and dissertation defenses;
- VII. Decide on requests for transfer, suspension of enrollment, transfer of credits taken in other Degree Graduate Programs (*Stricto Sensu*) carried out at national institutions of higher education, recognized by the Brazilian Federal Agency for Support and Evaluation of Graduate Education (CAPES) and/or international ones, and the registration of students as listeners;
- VIII. Assign credits to activities taken out of the PPGD scope, provided that they are compatible with its lines of research and its general objectives, always listening to the advising professor;
- IX. Comply and provide compliance, within the scope of the PPGD, with the legislation and rules issued by the competent bodies;
- X. Decide on the requests for the renewal of scholarships, exemptions from payment, and the granting of institutional support to PPGD students, unless a specific Commission is appointed for these purposes;
- XI. Propose to the Board the accreditation or disqualification of professors;
- XII. Approve the attribution of credits suggested by the advising professor to the supervised activities carried out by such professor's advisees; and
- XIII. Suggest to the Board the inclusion of new disciplines, with their respective synopsis and workloads.

Sole paragraph. The attributions of the Graduate Commission will be exercised, if it cannot be called or does not exist, by the PPGD Board.

CHAPTER VI – PPGD SECRETARIAT

Clause 13. The PPGD is provided with an internal Secretariat and with the Academic Records Secretariat (SRA/FGV).

Clause 14. The internal Secretariat of the PPGD is responsible for the administrative tasks for execution and support to its managing bodies, being incumbent upon it to:

- I. Keep the settlements of the entire faculty, student body, and administrative staff of the PPGD up to date;
- II. Keep contact with the SRA/FGV for the efficient performance of its tasks;
- III. Act as secretary at the meetings of the Board, the Graduate Commission, the qualification exams, and the thesis and dissertation defenses;
- IV. Distribute and file the documents related to the didactic and administrative activities of the PPGD;
- V. Organize and keep up to date the collection of all regulatory acts that regulate the PPGD;
- VI. Prepare the minutes of all meetings of the Board and the Graduate Commission;

- VII. Organize and keep up to date all documentation related to the qualification and defense procedures for theses and dissertations;
- VIII. Keep contact with the FGV Library for the adoption of the executive acts necessary for the knowledge and possible updating of the collection of works and journals, after formal consultation with the professors and approval by the Board; and
- IX. Provide for the dissemination of PPGD information, especially on the program's website.

CHAPTER VII – FACULTY

Clause 15. The Program faculty will consist of:

- I. FGV Rio Law faculty members accredited as permanent professors;
- II. Visiting professors; and
- III. Assistant professors.

Paragraph one. The PhD degree is an indispensable requirement for accreditation, except in cases of Notorious Knowledge, under the terms of the legislation in force.

Clause 16. Only professors of the permanent faculty of the PPGD may teach mandatory disciplines, participate in a candidate selection examination, be a member of the Board, the Graduate Commission, and advise students.

Sole paragraph. Assistant and visiting professors, at the discretion of the Coordination, may exceptionally carry out the activities listed in the head provision of this clause.

Clause 17. The participation of Visiting Professors in the Program – identified as from another institution of higher education in Brazil or abroad and as remaining, for a continuous and determined period, contributing to the development of research and teaching activities – will be allowed and made possible through an agreement between the School and the professors' institution, a scholarship being granted for this purpose by development agencies or another form of relationship.

Clause 18. Permanent professors undertake to:

- I. Preferably teach one (1) discipline per year during both the undergraduate and the PPGD at FGV Rio Law;
- II. Advise students in the Program, but subject to the maximum number determined by the CAPES Evaluation Criteria and/or as determined by the Coordination;
- III. Comply with the productivity requirements compatible with the levels of excellence required by CAPES and expected under the PPGD;

- IV. Attend all Board meetings to which they are called, unless otherwise justified;
- V. Submit to the Coordination, at the end of each semester, a report of the activities carried out, and, if requested, to the Board;
- VI. Keep the *Lattes* Resume properly updated;
- VII. Provide the Coordination as soon as possible with the information necessary to properly update the internal and external records on the PPGD, especially the data required by the CAPES, the Brazilian National Council for Scientific and Technological Development (CNPq), and the development institutions platforms;
- VIII. Make every effort to ensure that their advisees meet the deadlines stipulated for the qualification, submission, and defense of theses and dissertations, as well as for the completion of supervised activities; and
- IX. Notify the rescheduling and replacement of classes to the Program Coordination, with due justification.

Paragraph one. Productivity goals will be set by the course Coordination in line with the parameters provided by CAPES for the qualitative and quantitative evaluation of professor production in the evaluation cycle, after consulting the board.

Paragraph two. Failure to comply with the requirements provided for in this clause, without due justification, may result in professor disqualification.

Clause 19. Assistant professors are those who contribute to the Program on a complementary or occasional basis or who do not meet all the requirements for accreditation as permanent professor.

Sole paragraph. Assistant professors may, due to the needs of the PPGD, teach disciplines, advise theses and dissertations, and collaborate on research projects related to the Program's lines of research.

CHAPTER VIII – PROFESSORS ACCREDITATION AND REACCREDITATION SYSTEM

Clause 20. The accreditation process for permanent professors of the PPGD will be conducted by the PPGD Coordination and by two representatives of the FGV Rio Law School Management, who are responsible for the final decision, after consulting the Board.

Clause 21. The PPGD will open the accreditation process for new professors at least once in each evaluation cycle or at any other time, according to the needs of the Program.

Paragraph one. Accreditation may be carried out through response to widely publicized national public notices or the indication of its need by FGV Rio Law School Management, the Coordination, or the PPGD Board.

Paragraph two. The accreditation process will be opened when addressed to FGV Rio Law faculty, through an internal communication sent by the Program coordinator.

Paragraph three. During the accreditation process, the Program Coordination will meet at least once with interested professors to clarify doubts regarding the structure and functioning of the Master's and PhD degree courses and the conditions for the onboarding of the PPGD faculty.

Paragraph four. Any FGV Rio Law professor with a PhD degree may express an interest, at any time, to join PPGD faculty.

Clause 22. To participate in the PPGD permanent professors accreditation process, the professor must meet the minimum requirements:

- I. Be a PhD, College Professor, or have Notorious Knowledge, under the terms of the legislation in force;
- II. Present a technical-scientific production that demonstrates their production capacity and adherence to the Program's lines of research;
- III. Present a Work Plan that includes a discipline that adheres to the Program's lines of research, a research group proposal (if there is no active proposal related to the PPGD field), and a proposal for an internationalization plan; and
- IV. Prove availability for at least 32 hours a week dedicated to the Program.

Sole paragraph. The assessment of the professor's production pace will be based on the scoring goals established for the permanent faculty in force at the time of accreditation.

Clause 23. The permanent professors' accreditation process classification criteria are as follows:

- I. Qualified scientific production, according to CAPES and CNPq criteria, in the four (4) years prior to accreditation, which must necessarily include:
 - a) At least one (1) article in a journal indexed by CAPES, with a Qualis A strata; or
 - b) A solo authored book, in line with the requirements of the two highest strata of the current book classification system, provided that textbooks or manuals are not allowed.

- II. Coordination of or participation in Research Projects linked to the Program or approved by federal or state development agencies whose subject matter adheres to the Program's Lines of Research;
- III. Participation in Research Groups registered in the CNPq Research Groups Platform;
- IV. Presentation of activities and products that highlight the professor's international involvement;
- V. Experience in guiding at least five (5) final papers in undergraduate, Master's, or PhD courses;
- VI. Experience teaching in higher education, preferably for at least five (5) years, in disciplines compatible with the PPGD field and lines of research; and
- VII. Frequent research initiation guidance.

Clause 24. The temporary leave of permanent professors to carry out a Post-PhD internship or other relevant academic activities does not prevent the maintenance of their accreditation, provided that guidance activities, participation in research projects with the Program, and regular and qualified intellectual production are carried out.

Clause 25. The permanent faculty members of the Program will be reaccredited every two (2) years and will depend on compliance with the obligations established in these Regulations.

Paragraph one. In the event of disqualification, the guidance in progress will be redirected to another permanent professor to be appointed by the Coordination.

Paragraph two. The disqualified professor is provided with the co-guidance of their students until the presentation of the thesis/dissertation.

Paragraph three. The Program Coordination, after FGV Rio Law School Management decision, will disqualify professors who incur serious misconduct or violation of FGV Rio Law Code of Ethics and Academic Integrity recognized by the institution's Academic Integrity and Ethics Commission.

Clause 26. Professors who have been disqualified from the PPGD may submit to a new evaluation process for reaccreditation in the Program, provided that the requirements provided for in clauses 22 and 23 of these Regulations are met.

Clause 27. The accreditation and reaccreditation of assistant professors will comply with the minimum requirements for adherence and dedication to the activities of the Program and will respect the proportion in relation to permanent professors, as established by CAPES Law field document.

CHAPTER IX – ACADEMIC STRUCTURE

Clause 28. The academic structure comprises the following formal activities: disciplines, seminars, colloquia, research groups, supervised activities, Thesis and Dissertation guidance activities, Dissertation seminars, teaching internships, and the like.

Clause 29. The PPGD formal academic activities are guided by the lines of research defined in the sole paragraph of clause 2 of these Regulations.

Clause 30. The completion of the activities necessary to obtain the master's and PhD degrees is expressed in credit units.

Paragraph one. The credit unit corresponds to fifteen (15) semester class hours of studies or activities carried out by the student under the supervision of a PPGD professor.

Paragraph two. Specifically regarding the publication of papers, each twenty (20) points/Qualis under the terms defined by CAPES Law field to qualify the production of PPGDs corresponds to one (1) credit of supervised activity.

CHAPTER X – STRUCTURE OF THE MASTER'S DEGREE COURSE

Clause 31. The Master's degree student must take a minimum of thirty (30) credits in formal academic activities, which are distributed as follows:

- a) six (6) credits in mandatory disciplines;
- b) fifteen (15) credits in elective disciplines;
- c) four (4) credits in the guidance and presentation of the Thesis; and
- d) five (5) credits in supervised activities within the scope of the line of research to which the student is related.

Paragraph one. The credits assigned to the supervised activities comprise the following activities:

- I. Teaching internship;
- II. Participation in projects, seminars, PPGD reading or research groups, and FGV Rio Law Research Centers, or, provided that previously authorized by the Coordination, in other degree graduate programs (*Stricto Sensu*);
- III. Participation in extension or other technical-technological activities related to the development of the PPGD, provided that previously authorized by the Coordination, especially those considered important by CAPES for evaluating the course;

- IV. Publication of papers in national or international events channels;
- V. Publication of a book or book chapter, before the thesis is defended, on a topic compatible with the PPGD lines of research;
- VI. Publication of an article in a journal classified by Qualis, before the thesis is defended, on a topic compatible with the PPGD lines of research; and
- VII. Participation in international courses offered under the PPGD, or, provided that previously authorized, in other degree graduate programs (*Stricto Sensu*).

Paragraph two. The supervised activities that the student must complete to obtain the five (5) corresponding credits will be defined by the student and the advising professor.

Paragraph three. Credits related to completing a teaching internship may be carried out at other institutions of higher education, provided that there is due proof.

Paragraph four. Once the credits required in disciplines have been completed, the conversion of credits in disciplines later taken at the PPGD or out of it into credits for supervised activities is allowed, provided that it is formally requested before the Graduate Commission, which will decide, always after consulting the advising professor.

Paragraph five. The completion of supervised activity credits will depend on the student's compliance with at least one (1) credit in publications.

Paragraph six. The activities referred to in item c of this clause are distributed as follows in each of the semesters of the master's degree student:

- Thesis 1: formalize the guidance by the end of the semester;
- Thesis 2: present the updated version of the thesis project to the advising professor and complete two (2) credits in supervised activities;
- Thesis 3: be approved in the Qualification Exam;
- Thesis 4: submit and defend the thesis within the term stipulated by the PPGD Coordination.

Paragraph seven. Missing cases will be decided under the terms of these regulations by the advising professor with the PPGD Coordination.

Clause 32. The formal academic requirements for obtaining a Master's degree are: the completion of the credits in a minimum period of twelve (12) and maximum of twenty-four (24) months, upon the public presentation of the Thesis before the Examination Board.

Paragraph one. The final Thesis papers that will be presented before the Examination Board must be submitted to the PPGD Coordination no later than December 15 of the second year.

Paragraph two. At the Board's discretion, in exceptional and duly justified cases, the maximum term may be extended.

Paragraph three. From the total credits to be completed in disciplines, seventy percent (70%), at least, must be completed in the PPGD itself.

CHAPTER XI – STRUCTURE OF THE PHD DEGREE COURSE

Clause 33. The PhD degree student must take a minimum of fifty-two (52) credits in formal academic activities, which are distributed as follows:

- a) six (6) credits in mandatory disciplines;
- b) four (4) credits in the disciplines "Structure and Advanced Research Techniques I and II;"
- c) nine (9) credits in specific elective disciplines;
- d) six (6) credits in commons elective disciplines;
- e) eight (8) credits in dissertation guidance, qualification, and submission activities, being one (1) credit per semester; and
- f) nineteen (19) credits in supervised activities, being:
 - i. ten (10) credits in the production of academic papers;
 - ii. two (2) credits for participating in a teaching internship;
 - iii. one (1) credit for participating in the professor training and improvement workshop related to the "Teaching Methodologies and Dimensions of Professor Performance" activity;
 - iv. two (2) credits for participating in research groups;
 - v. two (2) credits for participating in the dissertation seminars; and
 - vi. two (2) free credits in activities previously authorized by the PPGD or other Degree Graduate Programs (*Stricto Sensu*).

Paragraph one. Common elective disciplines are those that can be taken freely by master's degree students and PhD candidates.

Paragraph two. Specific elective disciplines are those that can be taken only by PhD candidates.

Paragraph three. The participation of master's degree students in specific elective disciplines will depend on the prior instruction by the advisor, the opinion of the Coordination, and the consent of the professor in charge, subject to a maximum of two (2) students per class.

Paragraph four. The credits obtained by master's degree students in specific elective disciplines cannot be transferred as credits of this nature if they are to pursue a PhD from FGV Rio Law.

Paragraph five. Credits related to completing a teaching internship and in research groups may be carried out at other institutions of higher education, provided that there is due proof and approval by PPGD Board.

Paragraph six. The activities referred to in item *f* of this clause are distributed as follows in each of the semesters of the PhD candidate:

- Dissertation 1: formalize the guidance by the end of the semester;
- Dissertation 2: present the updated version of the dissertation project to the advising professor;
- Dissertation 3: complete the credits in the disciplines "Structure and Advanced Research Techniques I and II;"
- Dissertation 4: participate in Dissertation I Seminars;
- Dissertation 5: participate in Dissertation II Seminars;
- Dissertation 6: be approved in the Qualification Exam;
- Dissertation 7: complete the course credits;
- Dissertation 8: submit and defend the dissertation within the term stipulated by the PPGD Coordination.

Paragraph seven. Missing cases will be decided under the terms of these regulations by the advising professor with the PPGD Coordination.

Clause 34. The PhD student may require the transfer of credits related to the common elective disciplines taken at the PPGD or another degree graduate program (*Stricto Sensu*). The academic studies and activities, subject to the request for transfer, must have been carried out in the five (5) years prior to the admission/re-admission of the interested party to the PPGD.

Clause 35. The formal academic requirements for obtaining a PhD degree are: the completion of the credits in a minimum period of twenty-four (24) and maximum of forty-eight (48) months, upon the public presentation of the Dissertation before the Examination Board.

Paragraph one. The Dissertation papers that will be presented before the Examination Board must be submitted to the PPGD Coordination no later than December 15 of the fourth year.

Paragraph two. At the Board's discretion, in exceptional and duly justified cases, the maximum term may be extended.

Paragraph three. From the total credits to be completed in disciplines, seventy percent (70%), at least, must be completed in the PPGD itself.

Paragraph four. Specifically regarding the publication of papers, each twenty (20) points/Qualis under the terms defined by CAPES Law field to qualify the production of PPGDs corresponds to one (1) credit of supervised activity.

CHAPTER XII – EVALUATION

Clause 36. Performance will be verified through tests, exams, papers, and projects, as well as through the participation and interest shown by the student during academic and research activities. The final averages will be defined based on marks, according to the parameters indicated below:

Grade	Mark
From 9.0 to 10.0	"A"
From 8.0 to 8.9	"B"
From 7.0 to 7.9	"C"
Less than 6.9	"D"

Paragraph one. The marks "A," "B," and "C" mean approval, granting the corresponding credits, provided that the student has a minimum attendance of seventy-five percent (75%) in the academic activities evaluated.

Paragraph two. The mark "D" implies reapproval and does not grant the corresponding credits.

Paragraph three. Students may repeat, at most, twice the same discipline in which their mark was "D" and, in this case, all grades will be included in their academic record.

Paragraph four. Students will have their enrollment automatically canceled when obtaining a "D" mark in more than one discipline in the same semester.

Clause 37. Students who have not completed all credits will not have their thesis and dissertation defense examination approved.

Clause 38. Students who leave any discipline without the proper formalization of a request for cancelation within the terms set by the Coordination will be considered as if they had failed therein.

CHAPTER XIII – ADVISING PROFESSOR

Clause 39. Each PPGD student will have an advising professor.

Paragraph one. Each student must have their advising professor defined by the end of the first semester of admission to the course. The advisor must be chosen from among the PPGD permanent professors.

Paragraph two. If the definition is not made within the stipulated term, it will be incumbent upon the Coordination to determine an advising professor for the student.

Paragraph three. The Coordination may set limits for the attribution of students to PPGD professors in order to maintain an adequate proportion among the number of advisees per professor.

Clause 40. It is incumbent upon the advising professor to:

- I. Assist students in the general planning of their studies and in the choice of disciplines;
- II. Speak out about the registration, replacement, and cancelation of disciplines, in or out of the PPGD, and the transfer of credits taken at other institutions;
- III. Guide the student in the preparation of the Master's thesis project;
- IV. Guide the student in the preparation of the PhD dissertation project;
- V. Organize and teach dissertation seminars for their advisees, either individually or collectively;
- VI. Define with their advisees the supervised activities that will be carried out by them in order to complete the credits required by clauses 31 and 33, as the case may be, of these Regulations; and
- VII. Preside over the examination board in the qualification exam, the defense of the thesis, and the defense of the dissertation.

Paragraph one. Each professor of the PPGD permanent faculty may have up to a maximum of eight (8) advisees, provided that possible guidance given in other degree graduate programs (*Stricto Sensu*) must be deducted from this number;

Paragraph two. The student may request the PPGD Coordination to change the advising professor until the end of classes for the second academic semester, according to the schedule provided by the Coordination.

Clause 41. In addition to the advising professor, the student may count on the help of a co-advisor, whether a member or not of the Program faculty.

Paragraph one. The co-advisor that is not a member of the Program faculty must be registered by the PPGD Coordination upon presentation of a complete and updated resume.

Paragraph two. The co-guidance will be officially recognized by the Coordination, including by adding the name of the co-advisor in the project and in the student master's thesis/PhD

dissertation.

CHAPTER XIV – SELECTION EXAMINATION

Clause 42. Holders of an undergraduate degree recognized by the CNE (Brazilian National Education Council), as well as those with an undergraduate degree obtained abroad, officially revalidated in the country, can apply for the Master's degree course at FGV Rio Law. Those who also have a master's degree recognized by the CNE, as well as holders of an equivalent degree duly revalidated in the country, can apply for the PhD degree course.

Clause 43. The Coordination will issue a public notice regarding the call for registrations for selection to the PPGD, at which time it will inform:

- I. The documents that must be submitted by the candidates;
- II. The stages of the selection process;
- III. The conditions for taking the foreign language proficiency exam; and
- IV. The number of vacancies offered.

Sole paragraph. The number of vacancies for the selection of candidates to the master's and PhD degree courses will be determined by the Coordination and will take the professors guidance availability into account, in compliance with CAPES evaluation criteria.

Clause 44. The selection of candidates for the Program whose registrations have been approved by the Coordination will be carried out by a selection commission composed of up to three professors appointed by the Board.

Sole paragraph. The Board may define different examination boards for the selection of master's degree students and PhD candidates.

Clause 45. The Chairman of the selection commission must submit to the Coordination and the Commission responsible for granting scholarships and other financial support linked to the PPGD a report of the entire process, accompanied by the list of the classified, unclassified, and ineligible candidates.

Clause 46. In the case of candidates bound by national or international institutional agreements, already approved by the competent authorities, the documentation requirements and the procedure for selecting candidates will be established by the Coordination in a public notice.

CHAPTER XV – ENROLLMENT AND SUSPENSION

Clause 47. The effective enrollment of candidates considered approved and classified according to the vacancy limit provided for in the public notice will depend on compliance with the requirements established by the PPGD.

Sole paragraph. The candidate classified in the selection exam who does not enroll within the terms established by the Program calendar will be considered a dropout, provided that other successful candidates may be reclassified at the discretion of the PPGD Coordinator.

Clause 48. Enrollment with disciplines and activities of the Program must be carried out, compulsorily, every semester, within the terms established by the Coordination.

Paragraph one. The total or partial default of the financial obligations undertaken before FGV will prevent, except upon express authorization of the PPGD Coordination, the renewal of enrollment, without prejudice to the penalties provided for in the other provisions in this regard in these Regulations and in the agreement entered into between the student and the institution, as well as to the adoption of all legal means of collecting the amounts due until the date of the agreement termination.

Paragraph two. The students may change their disciplines schedule within a maximum term of seven (7) days from the start of classes.

Clause 49. Students who do not enroll with disciplines each semester will be considered disqualified concerning the course.

Sole paragraph. In the event of a suspension, the student remains obliged to inform, at the beginning of the semester, the interest in remaining linked to the PPGD, under penalty of disqualification.

Clause 50. Upon PPGD Board express authorization, the student may be granted a suspension of enrollment for up to six (6) months, provided that at least 1/3 of the total credits have been completed on the date of submission of a duly evidenced and justified request.

Paragraph one. Enrollment can only be suspended at the beginning of each semester, up to a maximum of thirty (30) days from the start of classes.

Paragraph two. Suspension of enrollment in the first semester in the Program is prohibited.

Paragraph three. A statement in favor of suspending enrollment will not suspend or interrupt the period referred to in clauses 32 and 35 of these Regulations, except in the express cases provided for in law.

Clause 51. At the discretion of the Coordination, the enrollment of individuals in elective disciplines of the Program may be admitted, as "Separate Student," who undertakes, for this purpose, the same obligations as regular students within the scope of the disciplines being studied.

Paragraph one. Separate students can take up to two (2) elective disciplines.

Paragraph two. Each elective discipline can receive up to four (4) separate students.

Paragraph three. The participation of separate students in PhD disciplines may be subject to the presentation of a master's degree.

Paragraph four. If separate students are classified after participation and approval in the selection process provided for in Chapter XIII of these Regulations for a vacancy in the Master's or PhD Program within three (3) years from the completion of the disciplines, they may request the transfer of the credits previously completed, which will be granted at the Coordination discretion and provided that they have fulfilled all regulatory obligations, including those of a financial nature.

Paragraph five. The credits obtained in elective disciplines of the Program as "Separate Student" grant only a statement with the term in which the discipline was taken, the workload, and the mark obtained.

Clause 52. The Program may, at the Program Coordination discretion, accept the transfer of enrollment of students from other graduate programs.

Sole paragraph. The transfer of disciplines under the hypothesis provided for in the head provision will depend on a statement by the Board.

CHAPTER XVI – QUALIFICATION EXAM

Clause 53. The Qualification Exam comprises the assessment of knowledge related to the structure and development of the thesis and dissertation.

Paragraph one. For students in the Master's degree course, the Qualification Exam must be requested from the Coordination within the term set by the Board, which must take place no later than the end of the third (3rd) semester of the student's enrollment with the course, subject to the exceptions provided for in these Regulations or an extension approved by the Board.

Paragraph two. For students in the PhD degree course, the Qualification Exam must be requested from the Coordination within the term set by the Board, which must take place no later than the end of the sixth (6th) semester of the student's enrollment with the course, subject to the exceptions provided for in these Regulations or an extension approved by the Board.

Clause 54. The Qualification Exam will be held before an examination board, composed of the Advising Professor, who will preside over it, and at least two other PhD professors, one of whom preferably not being a member of FGV Rio Law faculty, and must be approved by the Coordination.

Paragraph one. If there is formalized co-guidance, the co-advising professor must necessarily be part of the qualification board, being up to the advisor to invite one or two more professors to evaluate the paper.

Paragraph two. Except in the event of an adequate and sufficient justification to guarantee the minimum standards of impartiality in the evaluation of the paper and the regulation of potential conflicts of interest among those involved in the process of defending the thesis, the examination boards should not be composed of members with kinship, affiliation, corporate, and/or commercial relations with each other or with the students.

Paragraph three. The organization of examination boards exclusively composed of former FGV Rio Law students or former advisees of the board chairperson is prohibited.

Paragraph four. The invitations made to permanent professors of the PPGD to be a member of the qualification examination boards must be made by the students between fifteen (15) and, unavoidably, ten (10) days before the term stipulated by the Coordination for the submission of the papers.

Paragraph five. The permanent professors of the PPGD who are invited to the qualification exams must answer the students no later than the ninth (9th) day before the term stipulated by the Coordination for the submission of the papers.

Paragraph six. In the event students receive refusals to the invitations sent, new invitations may be made the week before the term stipulated by the Coordination for the submission of the papers.

Paragraph seven. After the submission by the student of the paper to be qualified, the qualification board will meet and, if it decides on retention, it will draw up an opinion presenting its justifications for not approving the paper. In this case, retention will make it impossible for the board to examine the work, applying the term defined in clause 58, paragraph three, of these Regulations, for the submission of a new text.

Clause 55. To register for the Qualification Exam, the student must have completed:

- I. For the master's degree course: at least eighteen (18) credits in disciplines and two (2) of the credits related to supervised activities;
- II. For the PhD degree course: all credits in disciplines and ten (10) credits related to supervised activities.

Sole paragraph. Registration for the Qualification Exam can only be forwarded to the Coordination with the consent of the Advising Professor, by means of a specific form, which is available at the Graduate Secretariat.

Clause 56. The paper to be submitted for discussion and evaluation must be a substantial part of the intended final text and cannot be limited to a research proposal or the presentation of a non-central part of the thesis or dissertation, as the case may be.

Clause 57. The paper submitted to the Qualification Exam must necessarily contain, as an introduction:

- I. A summary of the central argument to be developed;
- II. The clear identification of the research issue to be faced, and, for PhD candidates, the clear identification of the dissertation to be defended;
- III. The definition, if applicable, of the hypotheses related to the research issue;
- IV. A detailed description of the methodology to be used for the development of the work;
- V. A detailed summary of the intended final text; and
- VI. The indication of the works already consulted and those that will still be consulted until the completion of the thesis or dissertation.

Paragraph one. The required formatting must follow the standard determined by the Brazilian Association of Technical Standards (ABNT).

Paragraph two. Papers may be written and defended in Portuguese or English. The wording must be in a single language.

Clause 58. The evaluation of the work submitted for qualification will be expressed by the marks "Approved," "Approved with Exceptions," or "Not Approved."

Paragraph one. Failure to comply with the requirements set forth in clauses 55, 56, and 57 of these Regulations will entail the non-approval of the paper submitted, and, consequently, the student's retention.

Paragraph two. In the event of approval with exceptions, the student must, within the term indicated by the board, submit a new paper to the advising professor, who will be responsible for confirming the inclusion of the remarks made by the examination board.

Paragraph three. The advising professor, after receiving the final version of the qualification paper already with the remarks made by the board, will issue the result, which will be expressed by the marks "Approved" or "Not Approved."

Paragraph four. The student who failed the Qualification Exam may submit to a new exam thirty (30) days after the completion of the first one, after the consent of the Advising Professor, for master's degree students, and sixty (60) days after the completion of the first one, for PhD candidates.

Paragraph five. The student who fails the Qualification Exam twice will be automatically disqualified concerning the course.

Paragraph six. The student who does not submit a paper for qualification within the terms set in clause 53 of these Regulations without a specific justification accompanied by a prior statement from the advising professor will be automatically disqualified concerning the course.

CHAPTER XVII – THESIS AND DISSERTATION: GENERAL PROCEDURES

Clause 59. When registering for the presentation of the thesis, the student must send the following to the email of the PPGD Secretariat: the form for submission of the thesis duly completed and signed; a digital copy of the paper in "pdf" format, prepared according to the parameters defined in the PPGD Academic Papers Preparation Manual; the external professor registration forms completed and signed; and the term of originality completed and signed.

Paragraph one. The student must adopt the necessary procedures so that all the members who will be part of the examination board receive a copy of the thesis, either digitally or physically.

Paragraph two. The thesis will be presented within a period not exceeding sixty (60) days after the submission of the copies to the PPGD Secretariat.

Paragraph three. The paper submitted will be forwarded for approval and cannot be changed until the date of the defense.

Paragraph four. Students must comply with the terms for submission of the final Thesis papers provided for in these Regulations, under penalty of non-approval of the submission.

Clause 60. When registering for the presentation of the dissertation, the student must send the following to the PPGD Secretariat's email: the form for submission of the dissertation duly completed and signed; a digital copy of the paper in "pdf" format, prepared according to the parameters defined in the PPGD Academic Papers Preparation Manual; the external professor registration forms completed and signed; and the term of originality completed and signed.

Paragraph one. The student must adopt the necessary procedures so that all the members who will be part of the examination board receive a copy of the dissertation, either digitally or physically.

Paragraph two. The dissertation will be presented within a period not exceeding sixty (60) days after the submission of the copies to the PPGD Secretariat.

Paragraph three. The paper submitted will be forwarded for approval and cannot be changed until the date of the defense.

Paragraph four. Students must comply with the terms for submission of the final Dissertation papers provided for in these Regulations, under penalty of non-approval of the submission.

Clause 61. Theses and dissertations may be written and defended in Portuguese or English. The wording must be in a single language.

Clause 62. At the end of the thesis or dissertation public verbal defense session, the examination board will meet privately for each examiner to express their evaluation.

Paragraph one. The student, after authorization from the Examination Board Chairperson, will start presenting the paper within twenty (20) minutes.

Paragraph two. The evaluation made by the examiners will be expressed by the marks "Approved" or "Not Approved."

Paragraph three. Exceptionally, the examination board may award an approval with distinction to the thesis or dissertation and recommend the work for publication.

Paragraph four. The examination board may recommend the work for publication.

Paragraph five. The titles of Master and Doctor of Law and Regulation will be awarded only if the student is considered approved by a unanimous decision of the examination board.

Clause 63. Members of the examination board will be exceptionally allowed to participate remotely. In these cases, after consulting the Coordination in advance, the minutes must be digitally signed by the student and by all the members of the examination board.

Clause 64. After approval of the thesis or dissertation, the student must submit, to the PPGD Secretariat, the final version of the printed paper, including the suggestions of the evaluators, as the case may be, within thirty (30) days from the date of the presentation.

Paragraph one. In the event of approval with exceptions, the student must carry out the considerations made by the examination board recorded in the Thesis or Dissertation Defense Minutes.

Paragraph two. The submission of the final version of the paper must meet the requirements of the Library, the Academic Records Secretariat, and any other internal FGV bodies.

Clause 65. The student whose thesis or dissertation is approved will obtain, respectively, the Master's or PhD degree in Law and Regulation.

CHAPTER XVIII – ANTI-PLAGIARISM POLICY

Clause 66. The PPGD, in line with FGV Rio Law ethical and academic integrity commitments, rejects plagiarism and other conducts that may affect the honesty, integrity, and trust in the development of academic practices of all members of its community.

Clause 67. Plagiarism is considered the presentation of a third party's intellectual creation as if it were yours, including, among other things, the use of others' expressions, excerpts, or ideas without proper reference in papers, tests, or any other type of assessment.

Paragraph one. Lack of knowledge of the quotation rules that are part of academic learning does not exempt students from quoting the way they know.

Paragraph two. For the purposes of this clause, the identity of the true author of the plagiarized paper, as well as the fact that it was published or not, is irrelevant.

Clause 68. All papers presented in the PPGD – such as final articles concerning a discipline, qualification papers, theses, and dissertations – must be accompanied by a duly signed commitment to originality, indicated as annex II to these Regulations, without which the texts submitted will not be evaluated.

Clause 69. The finding of plagiarism by the professor of the discipline or by the examination board, regardless of the opinion of FGV Rio Law Academic Integrity and Ethics Commission, will give rise to the attribution of the mark "not approved" to the paper presented.

CHAPTER XIX – THESIS PRESENTATION

Clause 70. The thesis will be presented in a public session, before an examination board composed of: the advising professor, its chairperson, the co-advising professor, if applicable, and two other PhD professors, one of whom being necessarily a professor of another Degree Graduate Program (*Stricto Sensu*) accredited by CAPES and not a professor of FGV Rio Law faculty.

Paragraph one. The examination board must include at least one (1) invited assistant PhD professor necessarily part of another Degree Graduate Program (*Stricto Sensu*) accredited by CAPES and not a professor of FGV Rio Law faculty.

Paragraph two. Except in the event of an adequate and sufficient justification to guarantee the minimum standards of impartiality in the evaluation of the paper and the regulation of potential conflicts of interest among those involved in the process of defending the thesis, the examination boards should not be composed of members with kinship, affiliation, corporate, and/or commercial relations with each other or with the students.

Paragraph three. The organization of examination boards exclusively composed of former FGV Rio Law students or former advisees of the board chairperson is prohibited.

Paragraph four. Subject to the maximum terms for defense, the student is allowed to request, a single time and upon justification, an extension of the term for the thesis defense before the Coordination, by means of a specific request.

CHAPTER XX – DISSERTATION DEFENSE

Clause 71. The dissertation defense will be carried out in a public session, before an examination board composed of: the advising professor, its chairperson, the co-advising professor, if applicable, and at least four (4) other PhD professors, two (2) of whom being professors of another Degree Graduate Program (*Stricto Sensu*) accredited by CAPES and not a professor of FGV Rio Law faculty.

Paragraph one. The examination board must include at least two (2) invited assistant PhD professors necessarily part of another Degree Graduate Program (*Stricto Sensu*) accredited by CAPES and not a professor of FGV Rio Law faculty.

Paragraph two. Except in the event of an adequate and sufficient justification to guarantee the minimum standards of impartiality in the evaluation of the paper and the regulation of potential conflicts of interest among those involved in the process of defending the dissertation, the examination boards should not be composed of members with kinship, affiliation, corporate, and/or commercial relations with each other or with the students.

Paragraph three. The organization of examination boards exclusively composed of former FGV Rio Law students or former advisees of the board chairperson is prohibited.

Paragraph four. Subject to the maximum terms for defense, the student is allowed to request, a single time and upon justification, an extension of the term for the dissertation defense before the Coordination, by means of a specific request.

CHAPTER XXI – SCHOLARSHIP AND OTHER FINANCIAL SUPPORT

Clause 72. FGV Rio Law may provide the approved candidates with scholarships, payment exemptions, and other benefits allocated according to criteria established by the PPGD Board and in accordance with the School's strategic decisions, especially regarding the availability of resources.

Clause 73. The granting and renewal of the benefits mentioned in the previous clause will be incumbent upon FGV Rio Law Scholarship Commission or equivalent body established by the institution's School Management.

Clause 74. Subject to the provisions of clauses 72 and 73, it is incumbent upon the Scholarships Commission to:

- I. Assess and grant or reject scholarship applications and monthly fee exemption from payment;
- II. Approve the renewal of scholarship/exemption from payment for students who fulfill the obligations described in these Regulations; and
- III. Revoke, at its discretion, at any time, any benefit granted to students who fail to comply with the obligations described in these Regulations.

Section I – Monthly Fee Exemption from Payment

Clause 75. The monthly fee exemption from payment may be partial or total and will be granted for a term of one (1) school semester, provided that it may be renewed for up to three (3) successive school semesters, concerning master's students, and seven (7) semesters, concerning PhD candidates.

Paragraph one. The Commission may grant or renew monthly fee exemption from payment applications at a different percentage from that requested by the student.

Paragraph two. If the monthly fee exemption from payment is not renewed, the student must pay the subsequent monthly fees.

Clause 76. Incoming students, those duly enrolled up to the third semester of the master's course and up to the seventh semester of the PhD course, whether or not they have been granted the monthly fee exemption from payment, by themselves or by their representatives with specific powers to carry out the respective act, may request the monthly fee exemption from payment.

Clause 77. When requesting the monthly fee exemption from payment, the master's degree student undertakes to:

- I. Take eighteen (18) credits in mandatory and elective disciplines required in the first year of the course;
- II. Submit the paper for qualification within the term established by the Board;
- III. Submit the Master's thesis within the term established by the Board;
- IV. Participate in the "Research Seminars" promoted by FGV Rio Law;
- V. Participate in activities organized by the PPGD, such as seminars and lectures;
- VI. Renew enrollment with the Program every six months, except in the legal cases that authorize the enrollment suspension;
- VII. Submit, by the last day of February of the second year in the program, at least one article to an Academic Journal qualified by QUALIS with a strata equal to or greater than B2 in the Law field;
- VIII. Not to have more than two "B" marks or any mark lower than this in mandatory or elective disciplines in the Program;
- IX. Not to fail due to absence in any discipline of the Program and the qualification exam;
- X. Keep the *Lattes* Resume properly updated and submit the student activity report within the term set by the Coordination;
- XI. Not to have financial debts of any nature with the program; and
- XII. Comply with the terms established in these Regulations.

Sole paragraph. The statements referred to in items I to XII of this clause will be included in the text of the Monthly Fee Exemption from Payment Agreement and will be signed by the applicant student himself/herself.

Clause 78. When requesting the monthly fee exemption from payment, the PhD candidate undertakes to:

- I. Take full credits in mandatory and elective disciplines required in the first two years of the course;
- II. Submit the paper for qualification within the term established by the Board;
- III. Submit the PhD dissertation within the term established by the Board;
- IV. Participate in the "Research Seminars" promoted by FGV Rio Law;
- V. Participate in activities organized by the PPGD, such as seminars and lectures;
- VI. Renew enrollment with the Program every six months, except in the legal cases that authorize the enrollment suspension;
- VII. Submit, by the last day of February of the second year in the program, at least one article to an Academic Journal qualified by QUALIS with a strata equal to or greater than B2 in the Law field;
- VIII. Engage, in case of full exemption, exclusively with the activities of the Program through the development of research activities directly and preferably related to the research project of the advising professor;

- IX. Immediately inform about the submission of offers to development agencies, private institutions, and/or potential supporters and/or of the receipt of any other scholarship or, also, the participation in any research project that results in financial support;
- X. Inform about the performance of any scientific and/or professional activities, whether paid or not;
- XI. Not to have more than two "B" marks or any mark lower than this in mandatory or elective disciplines in the Program;
- XII. Not to fail due to absence in any discipline of the Program and the qualification exam;
- XIII. Keep the *Lattes* Resume properly updated and submit the student activity report within the term set by the Coordination;
- XIV. Not to have financial debts of any nature with the program; and
- XV. Comply with the terms established in these Regulations.

Sole paragraph. The statements referred to in items I to XV of this clause will be included in the text of the Monthly Fee Exemption from Payment Request Form and will be signed by the applicant student himself/herself.

Clause 79. Requests for monthly fee exemption from payment will be submitted to the Scholarships Commission for consideration by means of a specific form, to be completed upon registration with the selection process for admission to the Program.

Paragraph one. The consideration of the requests will be subject to the availability of resources.

Paragraph two. Students already enrolled in the Program must request from the Academic Records Secretariat (SRA) the renewal of the monthly fee exemption from payment within the terms set by the PPGD Coordination.

Paragraph three. The application must be evidenced by means of a copy of the following documentation:

- a) Applicant's last individual or guardian income tax return, consisting of: (i) Annual Income Tax Return Delivery Receipt; (ii) Detailed Return. (Note: If the guardians are exempt from the income tax return, the fact will be evidenced by means of a written statement signed by the interested party. If the return is evidenced as false, the taxpayer will be subject to the civil, administrative, and criminal penalties provided for in the applicable legislation);
- b) Proof of fixed housing expenditure (rent, condominium, and/or real estate financing installment);
- c) Proof of fixed consumption expenditure (last electricity, gas, and telephone, landline and/or cell phone, bill);
- d) Proof of fixed expenditure on treatment of chronic diseases (if any);

- e) Proof of fixed expenditure with Applicant's siblings, descendants, or ascendants (if any); and
- f) Other documents considered pertinent.

Clause 80. Students who have been granted the monthly fee exemption from payment must authorize their theses or dissertations to be published electronically at Biblioteca Digital FGV (FGV Digital Library).

Sole paragraph. The thesis or dissertation should include a reference to the support received on the Cover Sheet by inserting the following expression: *“The present work was carried out with financial support from Fundação Getulio Vargas.”*

Section II – Scholarships

Clause 81. The scholarships provided by the Program may be from Fundação Getulio Vargas – FGV itself or from public or private development agencies.

Paragraph one. Scholarships from Fundação Getulio Vargas (FGV) itself will be granted in accordance with the requirements of these Regulations and the specific provisions issued by FGV Dean's Office and the granting bodies.

Paragraph two. The granting and renewal of scholarships from public or private development agencies must comply with the rules provided for in these Regulations and all the specific provisions issued by the respective funding agency.

Paragraph three. FGV scholarships may be combined with scholarships granted by development agencies when permitted by law or by the respective regulations.

Clause 82. The scholarship will be granted for a term of one (1) school semester, provided that it may be renewed for up to three (3) successive school semesters, concerning master's degree student, and seven (7) semesters, concerning PhD candidates.

Paragraph one. The grant of a scholarship automatically implies the granting of monthly fee exemption from payment.

Paragraph two. If the scholarship is not renewed, the student must pay the subsequent monthly fees.

Clause 83. Incoming students, those duly enrolled up to the third semester of the Program, concerning master's degree student, and up to the seventh semester of the PhD course, concerning PhD candidates, whether or not they have been granted the monthly fee exemption

from payment, by themselves or by their representatives with specific powers to carry out the respective act, may request the scholarship,

subject to the conditions provided for in these Regulations and in the respective Regulations of the development agencies.

Clause 84. When requesting the scholarship, the master's degree student undertakes to:

- I. Take full credits in mandatory and elective disciplines required in the first year of the course;
- II. Submit paper for qualification within the term established by the Board;
- III. Participate in the "Research Seminars" promoted by FGV Rio Law;
- IV. Participate in activities organized by the PPGD, such as seminars and lectures;
- V. Renew enrollment with the Program every six months, except in the legal cases that authorize the enrollment suspension;
- VI. Submit, by the last day of February of the second year in the program, at least one article to an Academic Journal qualified by QUALIS with a strata equal to or greater than B2;
- VII. Complete twenty (20) workload per week in person as a research assistant to the advising professor;
- VIII. Engage exclusively with the activities of the Program, unless there is a duly justified exception compatible with the rules for granting and holding scholarships from official development agencies, through the development of research activities directly linked to the research project of the advising professor or other professor holding a PhD degree that teaches at FGV Rio Law, provided that, after consulting the coordination, they have been previously approved by the advising professor;
- IX. Immediately inform about the submission of offers to development agencies, private institutions, and/or potential supporters and/or of the receipt of any other scholarship or, also, the participation in any research project that results in financial support;
- X. Inform about the performance of any scientific and/or professional activities, whether paid or not;
- XI. Keep the *Lattes* Resume properly updated and submit the student activity report within the term set by the Coordination;
- XII. Not to have more than two "B" marks or any mark lower than this in mandatory or elective disciplines in the Program;
- XIII. Not to fail due to absence in any discipline of the Program and the qualification exam;
and
- XIV. Comply with the terms established in these Regulations.

Paragraph one. Failure to comply with the obligations undertaken by the scholarship recipient results in the loss of the scholarship, except in the specific cases of items X and XI of this clause, provided that the Commission considers that the development of such activities is adequate to the achievement of the student's research objectives and does not violate the legislation related to the granting of scholarships by public development agencies.

Paragraph two. In the case of item VIII of this clause, the student who has more than one scholarship must complete twenty (20) workload hours per week in person, as a research assistant to their advising professor.

Clause 85. When requesting the scholarship, the PhD candidate undertakes to:

- I. Take full credits in mandatory and elective disciplines required in the first two years of the course;
- II. Submit paper for qualification within the term established by the Board;
- III. Submit the PhD dissertation within the term established by the Board;
- IV. Participate in the "Research Seminars" promoted by FGV Rio Law;
- V. Participate in activities organized by the PPGD, such as seminars and lectures;
- VI. Renew enrollment with the Program every six months, except in the legal cases that authorize the enrollment suspension;
- VII. Submit, by the last day of February of the second year in the program, at least one article to an Academic Journal qualified by QUALIS with a strata equal to or greater than B2 in the Law field;
- VIII. Complete twenty (20) workload per week in person as a research assistant to the advising professor;
- IX. Engage exclusively with the activities of the Program, unless there is a duly justified exception compatible with the rules for granting and holding scholarships from official development agencies, through the development of research activities directly linked to the research project of the advising professor or other professor holding a PhD degree that teaches at FGV Rio Law, provided that, after consulting the coordination, they have been previously approved by the advising professor;
- X. Immediately inform about the submission of offers to development agencies, private institutions, and/or potential supporters and/or of the receipt of any other scholarship or, also, the participation in any research project that results in financial support;
- XI. Inform about the performance of any scientific and/or professional activities, whether paid or not;
- XII. Keep the *Lattes* Resume properly updated and submit the student activity report within the term set by the Coordination;
- XIII. Not to have more than two "B" marks or any mark lower than this in mandatory or elective disciplines in the Program;
- XIV. Not to fail due to absence in any discipline of the Program and the qualification exam; and
- XV. Comply with the terms established in these Regulations.

Paragraph one. Failure to comply with the obligations undertaken by the scholarship recipient results in the loss of the scholarship, except in the specific cases of items X and XI of this clause, provided that the Commission considers that the development of such activities is adequate to the achievement of the student's research objectives

and does not violate the legislation related to the granting of scholarships by public development agencies.

Paragraph two. In the case of item VIII of this clause, the student who has more than one scholarship must complete twenty (20) workload hours per week in person, as a research assistant to their advising professor.

Clause 86. The student who fails to comply with the obligations provided for in these Regulations will lose the monthly fee exemption from payment and/or the scholarship.

Clause 87. Requests for scholarship will be submitted to the Commission for consideration by means of a specific form, to be completed upon registration with the selection process for admission to the Program.

Paragraph one. The consideration of the requests will be subject to the availability of resources.

Paragraph two. Students already enrolled in the Program must request before the Academic Records Secretariat (SRA) the renewal of the scholarship within the terms set by the PPGD Coordination.

Paragraph three. The application must be evidenced by means of a copy of the following documentation:

- a) Applicant's last individual or guardian income tax return, consisting of: (i) Annual Income Tax Return Delivery Receipt; (ii) Detailed Return. (Note: If the guardians are exempt from the income tax return, the fact will be evidenced by means of a written statement signed by the interested party. If the return is evidenced as false, the taxpayer will be subject to the civil, administrative, and criminal penalties provided for in the applicable legislation);
- b) Proof of fixed housing expenditure (rent, condominium, and/or real estate financing installment);
- c) Proof of fixed consumption expenditure (last electricity, gas, and telephone, landline and/or cell phone, bill);
- d) Proof of fixed expenditure on treatment of chronic diseases (if any);
- e) Proof of fixed expenditure with Applicant's siblings, descendants, or ascendants (if any); and
- f) Other documents considered pertinent.

Clause 88. In the event of loss of the scholarship due to non-compliance with the obligations provided for in these Regulations and/or in the Regulations of the development agency or abandonment of the course, the student may not request exemption from payment in the same school semester in which the decision was made, except in the event of a new and exceptional

fact.

Clause 89. Withdrawing from the Program after suspension of the monthly fee exemption from payment or scholarship implies the student's obligation to refund to FGV Rio Law the amounts related to all monthly fees for the semesters in which they were awarded said exemption, duly adjusted for inflation.

Clause 90. Students who have been granted scholarships must authorize their theses or dissertations to be published electronically at Biblioteca Digital FGV (FGV Digital Library).

Paragraph one. The thesis and dissertation should include on the Cover Sheet a reference to the support received from CAPES (Prosup Scholarship or Fee), according to CAPES Administrative Rule No. 206, dated September 4, 2018, inserting the following expression: *“The present work was carried out with the support of the Brazilian Federal Agency for Support and Evaluation of Graduate Education (CAPES) - Funding Code 001.”*

Section III - Financial Support

Clause 91. The PPGD, after consulting the PPGD Coordination, which will always comply with the budget availability and the guidelines of the School Management, may grant financial support to its students who wish to present papers, carry out research, or carry out any academic activity relevant to their research agenda and/or that of their advisor in Brazil and abroad.

Paragraph one. The support referred to in this clause may be provided as registration for congresses, air transportation, accommodation daily fees, accommodation, translation of academic papers into other languages, and any other modality requested from the Coordination.

Paragraph two. The Coordination, at its sole discretion, will define, if the request is granted, what kind of support will be granted to the applicant student.

Clause 92. The request for financial support must be submitted by the interested student and must comply with the following conditions:

- I. The paper should preferably be co-authored with at least one permanent professor of the PPGD (preferably the advisor) and be intended for publication;
- II. The paper must be submitted for publication before the thesis or PhD dissertation, as the case may be, defense;
- III. The text must strictly adhere to the lines of the Program, with the group of the co-author professor and the student's thesis;
- IV. The student must justify the importance of presenting the paper at the event, indicate the possible publication destinations and the proposed date for submission of the papers to organized books or journals; and

- V. The benefit will not be granted if the co-author participates in the same event for which the student asks for financial support and is not prevented from presenting the paper;

Clause 93. The Coordination will necessarily take the student's academic performance into account when deciding on the request for financial support.

Clause 94. Students who dedicate themselves exclusively to the PhD and master's courses, in that order, will have preference concerning the granting of benefits.

Clause 95. Cases not provided for herein relating to this chapter, if they cannot be resolved by PPGD Coordination, will be brought before the Board, which will resolve on them.

CHAPTER XXII - TRANSFER OF CREDITS

Clause 96. Studies and academic activities carried out in Degree Graduate Programs (*Stricto Sensu*) accredited by CAPES and foreign institutions may be transferred if equivalence or compatibility, due to similarities, between the synopsis and the workloads of the disciplines studied at the institution of origin and at FGV Rio Law is found.

Clause 97. The transfer of studies and academic activities may not exceed fifty percent (50%) of the credits provided for in these Regulations.

Sole paragraph. The transfer of studies and academic activities does not imply a reduction in the amounts to be paid concerning the payment of the course.

Clause 98. The academic studies and activities, subject to the request for transfer, must have been carried out in the five (5) years prior to the admission/re-admission of the interested party to the PPGD.

CHAPTER XXIII - DISQUALIFICATION

Clause 99. The student will be considered disqualified concerning the Program if he/she:

- I. Does not enroll regularly, in each semester, within the term established in the PPGD Academic Calendar;
- II. Does not return to the course within the regular enrollment period of the semester following a suspension term;
- III. Fails three (3) or more academic activities that grant credits;
- IV. Fails two (2) disciplines in the same semester;
- V. Fails, twice, in the Qualification Exam;

- VI. Fails in presenting the Thesis or Dissertation;
- VII. Fails to comply with any activity or requirement within the terms established in these regulations;
- VIII. Makes misrepresentations concerning his/her documents and personal information, as well as concerning the thesis or dissertation, without prejudice to referral to the competent authority; and
- IX. Does not defend the thesis or dissertation within the maximum term provided for in these Regulations.

CHAPTER XXIV - POST-PhD RESEARCH

Clause 100. The Post-PhD Program of the Rio de Janeiro Law School of Fundação Getulio Vargas, in line with the objectives of the Brazilian National Post-PhD Program (PNPD/CAPES), defined in article 1 of CAPES Administrative Rule No. 86/2013, aims to:

- I. Promote high-level studies related to the PPGD lines of research field;
- II. Strengthen the research groups developed at FGV Rio Law;
- III. Encourage integration between FGV Rio Law research and teaching activities; and
- IV. Identify potential professors for FGV Rio Law.

Clause 101. FGV Rio Law Post-PhD Program includes vacancies for two (2) types of researchers to develop research related to one of the PPGD lines of research:

- I. Volunteer Post-PhD internship researcher; and
- II. Post-PhD internship researcher with a PNPD/CAPES scholarship.

Clause 102. A researcher who meets the following conditions may carry out Post-PhD research with the PPGD:

- I. To have a PhD degree obtained from IES (Higher Education Institutions) evaluated by CAPES and recognized by the CNE/MEC (Ministry of Education and Culture), or, if a PhD course was completed out of the country, hold a duly revalidated degree;
- II. To present a research project that adheres to the PPGD lines of research;
- III. To submit a letter justifying the interest in pursuing Post-PhD studies with the PPGD; and
- IV. To submit the *Lattes* Resume properly updated.

Clause 103. The volunteer Post-PhD internship researcher undertakes to:

- I. Prepare an Annual Activity Report to be submitted for approval by the Coordination of the Degree Graduate Program (*Stricto Sensu*) in Law and Regulation at FGV Direito

Rio and submit the Final Report within sixty (60) days after the end of the internship relationship.

- II. To be available to:
 - a) carry out research activities in at least one of FGV Rio Law research centers;
 - b) teach disciplines in the Degree Graduate Program (*Stricto Sensu*) in Law and Regulation at FGV Rio Law;
 - c) participate in examination boards;
 - d) co-advise final papers, research initiation, Master's theses and PhD dissertations;
 - e) teach disciplines in the undergraduate course in Law at FGV Rio Law; and
 - f) participate in other activities, according to the academic needs of FGV Rio Law PPGD.

Sole paragraph. The public notice for the selection process may remove or add new obligations for candidates for the voluntary Post-PhD internship.

Clause 104. The Post-PhD internship researcher with a PNP/CAPE/ES scholarship undertakes to:

- I. Comply with all the requirements of the Brazilian National Post-PhD Program (PNPD/CAPE/ES);
- II. Prepare an Annual Activity Report to be submitted for approval by the Coordination of the Degree Graduate Program (*Stricto Sensu*) in Law and Regulation at FGV Rio Law and submit the Final Report within sixty (60) days after the end of the respective scholarship;
- III. Engage exclusively with the research and activities of the Degree Graduate Program (*Stricto Sensu*) in Law and Regulation at FGV Rio Law;
- IV. To be available to:
 - a) carry out research activities in at least one of FGV Rio Law research centers;
 - b) teach disciplines in the Degree Graduate Program (*Stricto Sensu*) in Law and Regulation at FGV Rio Law;
 - c) participate in examination boards;
 - d) co-advise final papers, research initiation, Master's theses and PhD dissertations;
 - e) teach disciplines in the undergraduate course in Law at FGV Rio Law; and
 - f) participate in other activities, according to the academic needs of FGV Rio Law PPGD.
- V. Prepare and submit for publication, for each year in the program, at least one academic paper (book, single work, or scientific article) on a topic compatible with the PPGD lines of research;

- VI. Participate in the Research Seminars promoted by FGV Rio Law, presenting the results obtained in their research project, at least once for each year in the program; and
- VII. Mention in all publications resulting from the Post-PhD internship the fact that they are attending the Degree Graduate Program (*Stricto Sensu*) in Law and Regulation at FGV Rio Law.

Sole paragraph. The public notice for the selection process may remove or add new obligations for candidates for the PNPd/CAPES scholarship.

Clause 105. The researcher will be linked to at least one permanent professor of the PPGD, who will be responsible for overseeing the development of the Post-PhD candidate research.

CHAPTER XXV - ALUMNI FOLLOW-UP POLICY

Clause 106. The alumni follow-up policy is intended to provide inputs for the PPGD evaluation and self-assessment processes regarding the academic profile and professional trajectory of PPGD alumni.

Clause 107. A graduate of a master's or PhD degree course or any other characterization indicated by CAPES is considered a PPGD alumni.

Clause 108. The alumni follow-up policy is based on the following indicators:

- I. Professional performance;
- II. Publications;
- III. Research and teaching activity; and
- IV. Continuing education.

Sole paragraph. Information collected about PPGD alumni will be compiled and organized through follow-up reports.

Clause 109. Information on PPGD alumni will be collected by FGV Rio Law Alumni Program, which will organize the professional and academic information of FGV Rio Law undergraduate and graduate courses alumni.

Paragraph one. The PPGD and Alumni Program coordinators will define the information to be gathered and the methodology for obtaining it.

Paragraph two. Registrations will be updated from time to time, through online surveys, necessarily including consultation with the *Lattes* Platform, telephone call, or any other

suitable means for collecting information from alumni, aiming at making the follow-up of their academic and professional trajectories possible.

Paragraph three. Information on PPGD alumni obtained through the Alumni Program will be forwarded every six months to the Self-Assessment Commission and the PPGD Coordination, which will organize, systematize, and use it as an instrument for managing the quality of the education activities developed in the Program.

CHAPTER XXVI - PROGRAM SELF-ASSESSMENT

Clause 110. The purpose of the self-assessment is to carry out a diagnosis of the academic and administrative quality of the PPGD, providing inputs for the continuous improvement of the Program in response to the fulfillment of FGV Rio Law institutional mission provided for in its Institutional Development Plan (PDI) and in accordance with the guidelines defined and implemented by CAPES for Graduate Programs.

Paragraph one. Self-assessment is a continuous process, conducted by the Program and in close dialogue with FGV Rio Law Assessment Committee (CPA), integrated into the different institutional assessment bodies.

Clause 111. The following are in charge of the PPGD self-assessment process:

- I. FGV Rio Law Assessment Committee (CPA);
- II. PPGD Self-Assessment Commission;
- III. PPGD Board; and
- IV. PPGD Coordination.

Clause 112. The purpose of the PPGD Self-Assessment Commission is to prepare diagnoses on the academic quality and performance of professors, students, alumni, and other dimensions of the Program in order to produce inputs capable of guiding actions and strategies aimed at fulfilling the institutional mission of FGV Rio Law, the guidelines that structure the PPGD, and the quality parameters defined by CAPES for the evaluation of Graduate Programs.

Clause 113. The PPGD Self-Assessment Commission is an independent and diverse advisory body, composed of two (2) Program professors, one (1) student representative, and one (1) member of the technical-administrative staff.

Paragraph one. The members of the Commission will be appointed by the Board, upon a decision of the absolute majority of its members.

Paragraph two. The members of the Commission will have a term of office of two (2) years, renewal being permitted.

Clause 114. It is incumbent upon the Self-Assessment Commission to:

- I. Assess the policy, planning, and monitoring of the Program activities and propose, when applicable, improvements;
- II. Integrate the analyses proposed by the different self-assessment bodies of FGV Rio Law focusing on improving the academic quality of the Program;
- III. Analyze the results of the assessment forms applied by the Coordination, offering a report with the information collected in a systematic way;
- IV. Propose indicators for assessing the Program; and
- V. Prepare an annual report with the results of the assessment based on the inputs collected through the assessment instruments applied at FGV Rio Law related to the operation of the PPGD and other sources considered appropriate for the exercise of its attributions.

Clause 115. The Self-Assessment Commission will normally meet twice a year, provided that the Program Coordinator or the absolute majority of the members of the board may request extraordinary meetings, the agenda of the issues to be discussed being included in the call notice.

Clause 116. The annual report produced by the Commission will contain, in addition to a diagnosis on the assessment of the performance and academic quality of the Program, recommendations and guidelines for the implementation of actions aimed at its improvement.

Clause 117. It is incumbent upon the Program Coordination to:

- I. Define, after consulting the Board, the policy, planning, and monitoring of the Program activities and propose, when applicable, improvements;
- II. Integrate the analyses proposed by the different self-assessment bodies of FGV Rio Law focusing on improving the academic and administrative quality of the Program;
- III. Structure and submit the assessment forms to the PPGD board;
- IV. Gather together and disseminate to the academic community information about external PPGD assessment criteria;
- V. Periodically submit the Program's performance standards to the Coordination, such as those related to the intellectual and technical-technological production by professors and students, the distribution of guidelines, the distribution of workloads, the levels of internationalization and national integration of the Program, and other information considered indispensable for the achievement of the institutional mission of the PPGD and compliance with the assessment parameters defined by the higher education regulatory bodies;

- VI. Present proposals for mechanisms for assessing student performance in disciplines and supervised activities to the Board;
- VII. Propose actions and goals aimed at permanently increasing the quality of PPGD activities and meeting the standards of excellence indicated by higher education regulatory bodies;
- VIII. Provide other bodies in charge of the self-assessment activities of the Program with the information necessary for the performance of their tasks;
- IX. Give feedback on the self-assessment processes they are responsible for to professors, students, and the technical-administrative staff; and
- X. Develop and implement actions aimed at constantly reinforcing the importance of self-assessment practices within the academic community.

Clause 118. The following are the stages of the PPGD self-assessment methodology:

- I. Data collection through forms, quality indicators, documents, and reports from the Program itself, other PPGDs, and higher education regulatory entities;
- II. Quantitative and qualitative analysis of the data collected;
- III. Discussion on the data to define goals and recommendations for improvement; and
- IV. Disclosure of the results obtained.

Sole paragraph. The PPGD self-assessment process methodology aims to provide grants to broaden the understanding of institutional activities, and, thus, maintain and expand the Program's practices of excellence in teaching, research, and innovation.

Clause 119. The following are the instruments of the PPGD self-assessment process:

- I. Assessment forms applied to students;
- II. Assessment forms applied to alumni through the Alumni Program;
- III. Assessment forms applied to the technical and administrative staff;
- IV. Assessment forms applied to the faculty;
- V. Inputs from students and professors meetings with the Coordination;
- VI. Inputs taken to the Board meetings;
- VII. Professors Accreditation and Reaccreditation System (defined in Chapter VII of these Regulations);
- VIII. Reports from the PPGD Self-Assessment Commission;
- IX. Reports from external consultants;
- X. Reports from the CPA;
- XI. Reports on the alumni follow-up; and
- XII. Qualification exam (defined in Chapter XVI of these Regulations).

Clause 120. The assessment forms are proposed by the Coordination and approved by the Board and are intended to collect feedback from the academic community about the functioning of the Program.

Clause 121. The Program Coordination may invite, among professors and other professionals with experience in participating in or conducting graduate programs or higher education regulatory bodies, external evaluators to carry out activities for assessing the academic and administrative activities of the PPGD.

Paragraph one. External evaluators should preferably prepare a report on their thoughts regarding the practices of the Program, notwithstanding the application of other mechanisms such as face-to-face meetings with the Coordination and/or the faculty and the preparation of technical notes.

Paragraph two. External evaluators will act independently, but they must also consider, in the performance of their activities, FGV Rio Law institutional mission, the guidelines that structure the PPGD, and the quality parameters defined by CAPES for the assessment of graduate programs.

Clause 122. The results of the PPGD self-assessment will be published, allowing them to be accessed by the entire academic community.

Sole paragraph. The results obtained are the main means by which the self-assessment process will support the possible corrections of trajectories and futures noted.

CHAPTER XXVII - GENERAL PROVISIONS

Clause 123. The provisions of FGV Rio Law Code of Ethics and Academic Integrity and FGV Rio Law Code of Ethics and Conduct apply to PPGD students.

Clause 124. Cases not provided for herein will be resolved, depending on the nature of the matter, by the competent bodies.

ANNEX I – PPGD MANDATORY AND ELECTIVE DISCIPLINES

I. Mandatory disciplines:

I.I. Master's degree course:

1. Regulatory State Theory;
2. Law Research Methodology.

I.II. PhD degree course:

1. Regulatory Capacity and Institutional Governance;
2. Theory of Regulatory Structures.
3. Structure and Advanced Research Techniques I;
4. Structure and Advanced Research Techniques II;

II. Common elective disciplines (for master's degree students and PhD candidates):

1. The Regulatory Production of Regulatory Bodies;
2. The Regulation of Sectoral Contracts in the Brazilian Electrical Industry;
3. The Regulation of the Government Branches: Favors, Decisions, and Adaptations;
4. Regulatory Alternatives;
5. Economic Analysis of Law;
6. Reality Constitutionalism: Law and Institutions in Brazil After a Political Crisis;
7. Dimensions of the Rule of Law and Principles of the Government;
8. Dynamics of the Government Regulation;
9. Law and Regulation and Economics: Applications to Transportation and Finance;
10. Law and Regulation and Economics: The Railway Sector;
11. State and Market – The State Regulation on Essential Activities;
12. International Environmental Governance;
13. Interactions among State Intervention Policies;
14. Criminal Effects of the Economic Regulation;
15. Environmental Regulation;
16. Brazilian Biodiversity Regulation;
17. New Technologies Regulation;
18. Infrastructure Regulation and Concessions;
19. International Regulation;
20. Separation of Government Branches: Law, Politics, and Institutional Structure;
21. Utilities and their Regulation;
22. Theory of Regulation; and
23. Economic Activity Taxation and Regulation.

III. Specific elective disciplines (only for PhD candidates):

1. Administrative State: the Origin and Evolution of Regulatory Function and Governance;
2. Rationality, Uncertainty, and Regulatory Decision;
3. Government Control;
4. Social and Organizational Foundations of Regulation;
5. Environmental Regulatory Governance;
6. Regulation and Competition in Infrastructure Sectors;
7. Regulation and the Criminal Justice System;
8. In-depth Topics on International Regulation;
9. Topics on Economic Analysis of Law and Regulation.

Note: Other elective disciplines may be offered.

ANNEX II – TERM OF ORIGINALITY

STATEMENT

I, _____, enrolled under No. _____, student of the Graduate Program in Law and Regulation at the Law School – FGV Rio Law, declare for the due purposes that the attached paper fully complies with the technical, academic, and scientific criteria of originality.

In this sense, I declare, for the due purposes, that:

The paper was prepared with my own words, ideas, opinions, and value judgments, and, therefore, does not have **PLAGIARISM** since it does not reproduce someone else's thoughts, ideas, and words as if they were mine;

The direct citations of other people's works, published or not, presented in my paper are always clearly identified and with the full reference to their source.

All series of short citations from several different sources were identified as such, and the long citations from a single source were incorporated with their respective references since I am aware that, under the terms of the PPGD Regulations, if incorporated otherwise, they constitute plagiarism.

All abstracts and/or summaries of other people's ideas and criteria are accompanied by the indication of their sources in their text and they are included in the reference to the work as I am aware that non-compliance with these rules may result in allegations of fraud.

I attest my commitment not to have committed and not to perform any acts that could be understood as plagiarism in the preparation of my paper, which is why I declare that I have read and understood the full content of this commitment to originality and submit the attached document for consideration by FGV Rio Law PPGD as the result of my exclusive work.

Date: _

Student Signature: _